



# DIY

Craft show packing list



Craft show prep made

# EASY

## Tools

- screw driver
- scissors
- duct tape
- zip ties
- utility knife
- extension cords
- steamer
- cleaning wipes
- camera
- step stool
- cart

Extra notes:

## Office Supplies

- pens
- paper
- business cards
- square ( or whatever you use to run sales)
- smart phone
- computer
- phone charger
- computer charger
- order pad
- extra tags
- mailing list sign up
- postcards for future shows
- line sheets
- order forms
- clip board

Extra: Notes

### **packaging**

- bags
- boxes
- ribbon
- tissue paper
- any promotional materials that you wish to include in your package.

### **Display**

- tables
- name sign
- images for wall
- flooring
- lights
- pipe and drape
- chain to hang signs
- mirror
- product
- chair
- display materials ( You should get more specific here and add in your display materials)

### **Extras**

- **information that the show sent, contract, badge, parking pass, guest pass, site map**
- **hotel information**

### **Food/ snacks**